

REMC NOW OFFERS AN AUTOMATIC PAYMENT PLAN (APP)

Electronic Funds Transfer Authorization Form

As a duly authorized check signer on the financial institution account identified below, I authorize Daviess-Martin County REMC, to draw monthly drafts on my bank account as listed below for the payment of my monthly electric bill. I understand that I can discontinue my participation by notifying Daviess-Martin County REMC in writing. I understand that Daviess-Martin County REMC reserves the right to limit participation to customers whose accounts are in good standing, and reserves the right to discontinue this agreement.

Furthermore, if any such electronic debit(s) should be returned by my financial institution as inactive, closed, or Non-Sufficient Funds (NSF), I authorize Daviess-Martin County REMC to collect a returned check fee as set forth in Daviess-Martin County REMC's non-recurring charges in



Daviess-Martin County
REMC

effect at the time, and that my utility account shall be considered unpaid on the due date and may be subject to termination of utility service if my account remains unpaid.

For accounting purposes, all electronic debits will be reflected in the monthly bank statement that corresponds with the financial institution account identified below.

I understand and authorize all of the above as evidence by my signature below.

AUTHORIZING SIGNATURE: x _____

DATE: x _____

Please, send a "VOIDED" check with this form.

Daviess-Martin County REMC Account Information	Financial Account Information <small>(Enter financial institution account information or attach a VOID check)</small>
REMC Account Name:	Name of Financial Institution:
Street Address:	Transit/ABA #:
City:	Bank Account #:
Phone:	If you wish to set up automatic card payments, please set up your SmartHub account at www.dmremc.com
All REMC Account Numbers:	
Please update phone information if changed	

Daviess-Martin County REMC is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S. W., Washington, D. C. 20250-9410, by fax (202)690-7442 or email at program.intake@usda.gov

Complete this form and return it to: Daviess-Martin County REMC, P.O. Box 430, Loogootee, IN 47553

Phone: (812) 295-4200 or 1-800-762-7362

Question	What is the Automatic Payment Plan (APP)?
Answer	The Automatic Payment Plan is a method by which the REMC draws money from your bank account to pay your monthly electric bill. The payment is made automatically each month.
Question	How will the Automatic Payment Plan work?
Answer	Once you sign up for the APP, you will receive your bill each month as usual. Included on the billing will be a statement, "BANK DRAFT DO NOT PAY". We will draft your account approximately 1-3 days prior to the due date of your bill.
Question	Is there a charge for the APP?
Answer	No, neither the REMC nor your bank will charge you for this service.
Question	When will my account be drafted each month?
Answer	The automatic bank drafts will be processed on the 23rd of each month. If this date falls on a holiday or a weekend, the draft will occur the next business day.
Question	Can I cancel the APP whenever I wish?
Answer	You can cancel the APP at any time with written notice to REMC.
Question	How will this affect the Budget Billing Program?
Answer	If your account is set up on the Variable Budget Program, your bill will appear as it has in the past. The only change is that the payment will be drafted each month automatically for you. If you are not currently on the Variable Budget Program, you can sign up at anytime.
Question	How do I sign up for the APP?
Answer	If you are interested in the Automatic Payment Plan, you simply need to fill out the Authorization Form. Include all the information asked for and be sure to attach a check marked "VOID" or a deposit slip from your bank account. Mail the form to the REMC and we will do the rest.
Question	After I send in the Authorization Form, how long will it take before my payments are made?
Answer	As soon as we receive your Authorization Form, we will put the information on your billing file. Once we have done this, we are required to do a prenotification to your bank to double check the information for accuracy. Once the information has been verified, your bill will include the message, "BANK DRAFT DO NOT PAY". We estimate that it will take one or two billings to complete this process.
Question	Who do I call if I have more questions?
Answer	Call the REMC office at 295-4200 or 1-800-762-7362 and ask for our billing department.